

**HISTORIC PRESERVATION COMMISSION
REGULAR MEETING MINUTES
DECEMBER 8, 2011
DOTHAN, ALABAMA**

The Historic Preservation Commission held a Regular Meeting on Thursday, December 8, 2011 at 4:00 p.m., in the City Commission Chambers, Dothan, Alabama.

MEMBERS PRESENT:

Wes Grant – Vice-Chairman
Frank Gaines
Ignacio Handal
Sam Newton
Paul Woodham
Art Morris
Mark Pepe

OTHERS PRESENT were Dawn Wrinn, Staff Planner; Commissioner Critt Snellgrove; Kenneth Glasgow, present in the gallery, and Wendy Shiver, Secretary who recorded the minutes.

Chairman Vaughn called the meeting to order at 4:00 p.m.

1. Approval of October 13, 2011 meeting minutes

Mr. Morris made a motion to approve the October 13, 2011 meeting minutes. Mr. Gaines seconded and the motion to approve passed unanimously.

2. Approval of Agenda

Mr. Gaines made a motion to approve the agenda as presented. Mr. Morris seconded and the motion to approve the agenda passed unanimously.

A. Old Business

None.

B. New Business

- 1) HPC-11-0769:** Request approval of a certificate of appropriateness for alterations and painting, 164 South Foster Street, B-1 District, William Holmes.

Mr. William Holmes presented this request. He stated the work will consist of clean-up and paint with the color samples supplied. He stated he would like to remove the material covering the sides of the building in order to expose the original brick. Mr. Holmes asked if the request could be modified to include the sign. The board informed him that he will have to come back for that request as it will need to be advertised first. *Mr. Morris made a motion to approve the issuance of a certificate of appropriateness with the stipulation that there be no sandblasting involved with the cleaning of the brick. Ms. Newton seconded and the motion to approve passed unanimously.*

- 2) HPC-11-0770:** Request certificate of appropriateness for demolition of existing house and construction of a new house, 504 S. Orange Ave., R-1 District, Andy Smith Architecture, LLC.

Mr. Andy Smith presented this request as a representative of the homeowners, Dr. John & Kristen Crowder of 504 S. Orange Ave. He stated they have previously received approval from the board for a project at this location but changes have had to be made to the plans. Mr. Smith stated the changes include a reduction in square footage compared to the plans previously approved. Mr. Pepe stated that his understanding is that Dr.

Flowers is the property owner of this address at the present time. Ms. Wrinn verified that according to the Houston County Revenue Office, John Flowers, Jr. and Patricia Flowers are listed as the property owners. She stated the board can approve the request contingent on documentation proving ownership. ***Mr. Handal made a motion to approve the issuance of a certificate of appropriateness pending Dr. Flowers' release. Mr. Morris seconded and the motion to approve passed unanimously.***

Ms. Wrinn provided the board members with notification of a Certified Local Government (CLG) training session in Mobile on January 24, 2012. She stated she will forward an agenda when available. She advised the board that CLG requires one to two training sessions annually and the HPC ordinance requires two training sessions. She stated this event could serve as one of those training sessions. Ms. Wrinn stated she will try to set up another session in Dothan as well. Vice-Chairman Grant asked if the City will pay for mileage for the Mobile trip. Ms. Wrinn stated the City will reimburse for expenses.

Ms. Wrinn distributed a Media General invoice to the board showing that the City of Dothan paid \$161.00 to advertise the previous month's meeting with zero items on the agenda. She stated that Mr. McDonald has indicated that future meetings with no items on the agenda will not be advertised in order to save money.

Ms. Wrinn stated that AAA Bonding located at the corner of Troy and Saint Andrews Streets have painted their building without the board's approval. She stated that she will be sending a letter to the property owner. Ms. Wrinn advised the board that a letter of notification to submit application was mailed to the property owners of the Tanda Room located at 158 South Foster Street regarding new signage and an awning that has been placed on the building without approval.


Mr. Handal provided a committee update regarding properties that are being neglected. He stated Ms. Newton has drafted a second version of the previously e-mailed letter. He stated that he has spoken with a couple of property owners to make them aware of the opportunities that exist. Ms. Newton stated that she will e-mail the latest draft to the board members. She stated any comments may be turned into Mr. Handal. Ms. Newton stated if the letter is approved by the commission at the next meeting, then Ms. Wrinn can be authorized to send it those property owners who are noncompliant. Mr. Handal stated that he will e-mail that list to Ms. Wrinn. Mr. Handal stated that the committee is waiting on a cover letter for everyone to sign. Vice-Chairman Grant stated the project committee will need to get together before the next meeting to complete the letter. Ms. Newton stated the project committee will then recommend that letter at the next meeting.

3. Adjourn.

There being no other business, Vice-Chairman Grant entertained a motion to adjourn. ***Mr. Morris made a motion to adjourn. Mr. Gaines seconded and the meeting was adjourned at 4:34 p.m.***



Vice-Chairman Wes Grant



Wendy Shiver, Secretary